

CERTIFIED

Resolution protocol No. SV1-05, issued by the meeting of KVK Academic Council on 27 August 2019.

(Protocol resolution amendment SV1-7, issued by the meeting of KVK Academic Council on 11 December 2024)

KLAIPĖDOS VALSTYBINĖ KOLEGIJA | HIGHER EDUCATION INSTITUTION PROVISIONS FOR AWARDING SCHOLARSHIPS

CHAPTER I GENERAL

1. The Provisions for Awarding Scholarships (hereinafter – Provisions) of Klaipėdos valstybinė kolegija | Higher Education Institution (hereinafter – KVK) regulate the procedure of awarding scholarships and the use of the funds in the scholarship fund.
2. The Provisions have been compiled in accordance with the Law on Science and Studies of the Republic of Lithuania, resolutions of the Government of the Republic of Lithuania, and Study Regulations and other legal acts of KVK.
3. KVK students can be awarded incentive, one-time, one-time social, targeted, and nominal scholarships.
4. Scholarships are awarded to a student only once for the same period, the same achievements, or the same reasons.
5. Students can receive different types of scholarships at the same time.

CHAPTER II COMPILATION AND DISTRIBUTION OF THE SCHOLARSHIP FUND

6. KVK has a scholarship fund, which consists of:
 - 6.1. funds allocated from the state budget for the payment of scholarships, included in the standard tuition fee for a year, which amounts to 3.1 basic social benefits (hereinafter referred to as BSB) per student;
 - 6.2. funds from students, whose studies are not funded by the state, used for scholarships, constituting 3.1 of the BSB per student, calculated from 50% of the tuition price.
7. The scholarship fund is distributed as follows:
 - 7.1. faculty scholarship funds – 94%;
 - 7.2. KVK one-time scholarships – 4%;
 - 7.3. KVK Student Representation scholarship fund – 2%.
8. The funds of the scholarship fund are distributed twice a year, in the autumn and spring semesters, by KVK Chief Accountant (to faculties according to the number of students studying in them).
9. The remaining unused funds are transferred to the one-time scholarship fund.

CHAPTER III SCHOLARSHIPS AWARDED TO KVK STUDENTS

SECTION ONE INCENTIVE SCHOLARSHIPS

10. Incentive scholarships are awarded to the best students, who do not have any academic debts, studying in any form of studies, regardless of the type of financing.

11. Incentive scholarships are awarded to students based on the study achievements of the previous semester, calculating the weighted average of the semester's study results. The weighted average is calculated by multiplying the final grade of the subject by the number of credits in the subject and dividing the sum of the products of the grades obtained by the total number of credits in the semester.

12. Incentive scholarships are awarded twice a year: for autumn and spring semesters.

13. The incentive scholarship is awarded to at least 10-12% of the best students studying in the same course and according to the same study program. The remaining funds from the faculty scholarship fund are distributed according to the highest weighted averages in the faculty.

14. If the weighted average of the semester results of several students is the same, an incentive scholarship is awarded to those students who:

14.1. had higher weighted averages of study achievements in the previous semester (after the first semester – taking into account competitive scores);

14.2. actively participate in KVK's scientific, artistic, sports and other activities.

15. Incentive scholarships are awarded from the faculty scholarship fund, by the recommendation of the Faculty Dean, and by the order of KVK Director.

16. Incentive scholarships are not awarded:

16.1. to first year students studying in their first semester;

16.2. during summer break;

16.3. during academic leave;

16.4. to students with academic debts;

16.5. to students in financial debts;

16.6. to students subject to disciplinary action;

16.7. to students repeating the semester.

17. Students returning after an academic leave can be awarded incentive scholarships one year after the start of the academic leave based on the study results of the last examination session.

18. Students, whose examination session has been extended for justifiable reasons are awarded a scholarship only after the extended session is over, after calculating the weighted average of their study results. If the weighted average of the study results meets the requirements specified in the Regulations for receiving an incentive scholarship, the scholarship awarded to them is paid from the beginning of the current semester.

19. There are two types and two sizes of incentive scholarships:

19.1. *increased* – 2 BSB. Paid to students, whose weighted average score in the last examination session was not below 9.0 and whose grades are only excellent, very good, and good.

19.2. *basic* – 1 BSB.

20. The amounts of incentive scholarships may change upon the adoption of new resolutions by the Seimas or the Government of the Republic of Lithuania, KVK Academic Council, or upon changes in applicable legal acts.

21. The payment of incentive scholarships may be terminated or suspended by the order of the Faculty Dean or the KVK Director for failure to fulfil student obligations. Students have the right to refuse an incentive scholarship by submitting a written request to the faculty's study administrator.

22. In case of a student's dismissal from KVK, they do not receive the scholarship for the current month.

23. In case of a student withdrawal at their own request or as having fulfilled the requirements of the study programme before the 15th day of the current month, they do not receive the scholarship for that month; if after the 15th day of the current month, they receive the scholarship for the current month.

24. Students enrolled in partial studies under European Union exchange programmes receive an incentive scholarship (grant) for the entire period of the studies/internship abroad.

SECTION TWO ONE-TIME SCHOLARSHIPS

25. One-time scholarships are awarded to students enrolled in any form of studies, regardless of the type of study financing.

26. The size of a one-time scholarship ranges from 1 to 10 BSB.

27. One-time scholarships may be awarded for active social activities, applied science, sports and other activities by the order of KVK Director, at the recommendation of faculty deans, department heads, coaches, and other persons.

28. One-time scholarships are paid to members of the KVK Student Representation Council every month (except during the summer break) from the KVK Student Representation Council Fund by the order of KVK Director, upon the recommendation of the President of the Student Representation Council.

29. President of the KVK Student Representation Council may be awarded a one-time scholarship from the KVK Scholarship Fund by the order of the Director for the active implementation of the goals and plans of the KVK Student Representation Council.

30. One-time scholarships cannot be awarded to students:

30.1. subject to disciplinary action in the last twelve months;

30.2. with financial debts.

SECTION THREE ONE-TIME SOCIAL BENEFITS

31. Students, regardless of the type of financing of their studies and the form of studies, can receive a one-time social benefit from KVK one-time scholarship fund.

32. A one-time social scholarship is awarded in the event of the death of family members (parents, children, spouse) and amounts to 2 BSB.

33. A student wishing to receive a one-time social benefit must submit an application for a one-time social benefit and documents confirming the death of a family member to the faculty dean within 20 days from the occurrence of the circumstance.

34. The application for a one-time social benefit is examined within 3 days and approved by the order of the Director, as provided by the dean of the faculty.

35. A one-time social benefit is paid to the student within 10 days from the date of confirmation of the order, by transferring the funds to the personal account specified in the student's application.

SECTION FOUR TARGETED SCHOLARSHIPS

36. A targeted scholarship may be awarded to students studying in any form of study, regardless of the type of funding, unless otherwise provided for in the terms of agreements concluded between KVK and other parties.

37. Targeted scholarships are awarded to students by the order of the director in accordance with the terms of agreements concluded between KVK and other parties.

SECTION FIVE NOMINAL SCHOLARSHIPS

38. Nominal scholarships are awarded to the most advanced students in certain activities, in accordance with the regulations or legal acts of the specific nominal scholarship.

39. Nominal scholarships are awarded by the order of the Director.

CHAPTER IV
FINAL PROVISIONS

40. The Provisions herein are certified and amended by the decision of the Academic Council, as coordinated by KVK Student Representation.
